



Welcome Pack

14<sup>th</sup> King's Lynn (Woottons) Cubs





# Welcome to 14<sup>th</sup> King's Lynn (Woottons) Cubs

## Introduction

Welcome to our Cub Pack. This information pack will give you some important information about scouting and what we do at cubs and also has a couple of pages of boring bits for your parent/guardian!! We hope you'll have lots of fun and make lots of new friends. This pack should answer any questions you might have but if it doesn't, please speak to one of the leaders and they'll try and help.

14<sup>th</sup> King's Lynn (Woottons) Cubs meet on Thursday evenings, during term time, from 7pm – 8:30pm. We meet at the Scout & Guide HQ, Station Road, North Wootton.

## What is Scouting?

Adventure is at the heart of everything we do. It is the single most important thing that sets Scouts apart.

It's exciting being involved with us. We believe that through the everyday adventure of Scouting, young people and adult volunteers regularly experience new challenges that enrich their lives.

We offer hundreds of activities, as diverse as kayaking, abseiling, staged performance, and archery. There's something for every young person, whatever their physical ability.

Every young person in Scouting enjoys a balanced programme of activities, events and experiences; based around subject areas we call Programme Zones. The zones cover a huge range of activities, from outdoor and physical pursuits to community involvement, creative expression and learning about the wider world.

Together we help Scouts get the most out of their Scouting experience by including elements from as many zones as possible within the activities on offer. And, the older they get, the more input young people themselves have in their own programme. Hiking in the dark. Spending the first night away from home. Activities are an integral part of Scouting. But as well as being challenging physically, our activities help young people set and achieve goals and grow in confidence.

## What we do

During your time in the Pack, you will get a chance to try lots of different activities like swimming, music, exploring, computing and collecting.

There are a range of badges available which you can wear on their uniforms to show everyone how well they're doing.

You will also get to go on trips and days out, to places like the zoo, theme parks or a farm. Sometimes you will be able to go camping with the rest of the Pack and take part in all kinds of outdoor activities.

## Behaviour

We expect you to behave sensibly at all times, being considerate and kind to everyone in the pack and you will be expected to sign our Behaviour Code of Conduct. Please listen to others when they are talking, including the leaders, and follow instructions carefully. We don't have lots of rules but please don't break them – they are there to keep you safe! If you have any problems please speak to one of the leaders and they will help you.

## Investiture

The Cub Scout Membership Award takes about a month to complete. The investiture happens at the end of that award. We like to wait about a month to give new members a chance to settle in. We also invest you at this ceremony if you were a beaver; this gives you a chance to settle in to the cub pack.

Uniform is required for the investiture but should not be worn until then, unless you have joined us from Beavers when you may wear your Beaver uniform but we ask that you don't sew any of your badges on to your cub uniform until you have been invested.

### **Uniform**

You will need a cub sweatshirt and polo shirt. If you were not a Beaver then you will receive your Necker and your badges at your investiture. Once you are invested we ask that you wear uniform to all meetings, "Uniform" consists of a Cub jumper and a Necker. In warmer weather, once flag break is over with (about 5 minutes into the meeting) we generally say it's ok to take off your cub jumper. But you must keep your Necker on at all times.

On special occasions we may ask you to wear "Full Uniform", the only difference here is that in addition to your jumper and Necker we also want you to wear smart trousers/shorts and shoes (most people wear school uniform trousers/shorts and shoes).

### **Moving on award and Membership Badge**

You will complete your membership award if you are new to scouting. Akela will help you to do this but you can also have make a start on it yourself if you want to. If you would like to you can create a poster/leaflet/story about the history of scouting and the ceremonies or traditions in Cubs. You will also need to know and understand the Cub Scout Promise and Law and the rules in our Cub Pack.

When you move from Cubs to Scouts you will compete a moving-on award. Akela will talk to you about this when it is time to become a scout. If you were a beaver there is a moving-on award when you come to cubs.

### **Promise and Law**

You will be asked to repeat the Cub Scout Law at your investiture ceremony – don't worry if you can't learn it by then, Akela will help you. You should also know the Cub Scout Law.

#### **The Cub Scout Promise:**

I promise that I will do my best  
To do my duty to God and to the Queen  
To help other people  
And to keep the Cub Scout Law.

#### **The Cub Scout Law:**

Cub Scouts always do their best  
Think of others before themselves  
And do a good turn every day

#### **The Cub Scout Motto:**

Be prepared

## Badges and how to get them

Once you've been invested you will receive your Membership packs.

The little white book lists all of the badges you can get along with what you need to do to get them. You can work towards badges at home, at school, on holiday, pretty much anywhere; you don't have to do them all at cub meetings. Some badges have worksheets or booklets to help you complete them, you don't have to use these but if you would like to then speak to a leader. For some badges, you will need an adult to sign to say that you have completed that task, please ask the leaders for a signing sheet.

**Activity Badges:** allow you to show your progress in existing hobbies, but also to try all kinds of new things and form new interests. Once you think you have completed a badge speak to one of the leaders who can go through the work you have done.

**Staged Badges:** There are fourteen staged badges that can be completed across the sections. This means that you can gain whichever level badge you are able to complete, so you don't have to wait until you move onto Scouts to get a higher level. It's possible for a Cub who is a really good swimmer to have a higher stage badge than a Scout who has just taken up swimming. You should only wear the highest of each type of staged badge that you have gained on your uniform. But when you move up to Scouts you can move your highest level of each staged badge to your Scout uniform.

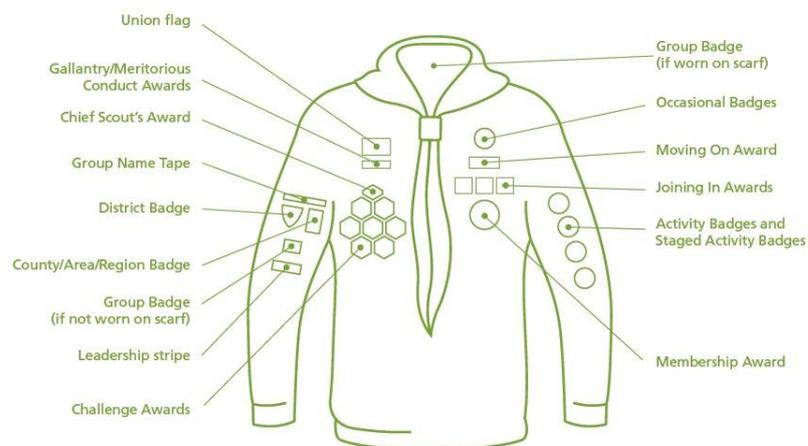
**Challenge Badges:** Gaining a challenge badge involves accomplishing a number of more ambitious tasks within the Pack. There are seven challenge badges across a number of themes, from the physical and outdoorsy to challenges dealing with the local community or issues connected with the Scouting world.

**The Chief Scout's Silver Award** is the highest award available in the Cub Scout Section. It is gained by completing the seven Challenge badges and six Activity or Staged Badges.

### **Badge Placement**

This picture is also on our website, showing you where to place your badges on your uniform; ask an adult to help you sew them on (this is part of one of the badges!)

### **CUB SCOUT UNIFORM**



### **Church Parade**

We attend All Saints Church, North Wootton, on the 2<sup>nd</sup> Sunday of every month for the all age service, where we parade with our flag and take part in the service, Church parade is a "Full Uniform" event. This might seem a bit boring but it is an important part of being a cub that allows us to get out in the community and show our face. Also parades can be linked to some badge work.

### **Additional Information**

The Scout website has lots of information about Cubs on; ask your parent/guardian if they can have a look at it with you ([www.scouts.org.uk](http://www.scouts.org.uk)). Alternatively have a look at our website ([www.14thkingslynn.co.uk](http://www.14thkingslynn.co.uk))

We hope you have lots of fun at cubs and make lots of new friends.

*Akela*

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## Parent's Information

We hope the information in this pack has been helpful for you and your child. The following pages detail information for you as a parent/guardian.

### Admission Form

We will ask you to complete an admission form which includes emergency contact information. This applies even if your child was a Beaver. Please let us know if any of your personal information changes while you are a Cub (e.g. because you move house). There is also a Gift Aid Form attached, we would be grateful if you could complete and return this to us alongside the admission form.

### Activity Programme

We send the programme of activities and meetings at the start of each half term, to the email address you provide on the admission form. We also distribute a paper copy at the first meeting of each half term. Sometimes activities are/meetings are required to be changed in advance; we will always try to give as much notice as possible of these changes. Under some circumstances it may be necessary to cancel/re-locate a meeting at short notice. While this is extremely rare and we try to prevent it from happening sometimes it is unavoidable, e.g. sickness or the Great British weather. When this happens we will try to contact you via both email and text at least an hour before the start of a meeting. If you don't hear anything please assume the meeting is going ahead as planned.

### Badges

You can help your child complete badges at home, there is lots of work they can do at home, at school or clubs. We have produced a selection of worksheets for the cubs, to use, to help them complete badges. But they don't have to be used.

The "Little White Badge Book" contains all the requirements for the badges. If your child wants to complete a particular badge, please encourage them to do so and let Akela know which one so we can have the badge ready for when it's completed (unfortunately we can't keep all badges in stock and may have to order them in!).

### Parent Helpers

The leaders greatly appreciate the help and support that parents provide and without them it would not be possible to provide such a varied programme for the cubs to enjoy. We produce a parent helper rota alongside the activity programme, you will see your cub's name next to the week that we ask for your help. If for any reason you are unable to help on your designated week, please either swap with another parent or speak to a leader. If, for any reason, you feel you are unable to participate in the parent helper rota, please speak to Akela.

Please speak to a leader if you would like to help on a more regular basis.

### Behaviour

We expect your child to display appropriate behaviour at all times, following instructions and obeying rules. They will be expected to sign our code of conduct once they have been invested. Bullying, whether it be verbal, physical or emotional, will not be tolerated. We try to encourage the cubs to work through any problems together with the help of a leader, however there may be occasions when it is necessary to speak to you as a parent/guardian, for your help to resolve the situation. If bullying or misbehaviour persists then it may be necessary for your cub to be asked to leave the pack. In extreme circumstances, it is possible to ask a cub to leave with immediate effect.

## Money Matters

Any money owed can be paid via either cheque or cash (cheques should be made payable to 14<sup>th</sup> Kings Lynn Scouts) and should be placed in a sealed envelope with your child's name and what the payment is for.

Subs are £30 per term, payable at the beginning of each term (or at your child's Investiture)

Winter Term: Subs due by the last Thursday in September

Spring Term: Subs due by the last Thursday in January

Summer Term: Subs due by the last Thursday in April

Subs are used to pay for insurance and hall upkeep as well as resources to provide activities. Sometimes activities incur an additional cost and these will always be detailed on the activity programme. Camps and certain trips/outings also have additional costs attached to them above the basic subs rate. We do try to keep any additional costs above the basic subs to a minimum. If you have any concerns regarding Subs/paying for trips etc please speak to Akela. *If your child is new to the scouting movement, there is an additional one off joining fee of £10 to cover badges/books/neckers.*

Uniform can be purchased at Rowlinson's Sports, Norfolk Street, King's Lynn. Polo Shirts are priced at £12.80 and sweatshirts at £15.75 (prices correct as of April 2016). These can also be ordered from [shop.scouts.org.uk](http://shop.scouts.org.uk) but are subject to a shipping fee.

## Online Scout Manager (OSM & My Scout)

In order for us to run a fun and varied programme for the Cubs there is quite a lot of paperwork and administration that goes on behind the scenes. As Cub leaders we use an amazing system that lets us handle quite a lot of the administration on-line. Part of this system means that parents can also see various details for their children and what they are up to at Cubs. Lots of details can be view via the MY Scout system from how well your cub is doing towards their badges to what the programme looks like for the rest of the term.

We are also accepting payments through OSM and "GoCardless" which will make it far easier for you to pay for things - it'll take under a minute to set up, all you need is your bank details. We understand that some of you will like to pay for things via either Cheque or Cash, this is not a problem and we are not going to take this option away from you.

This system has been set up to help those of you who wish to use it, and is in no way compulsory. Having said that we have yet to have a single point of negative feedback, if you come up with any please let us know.

OSM will even allow you to set up Direct Debits to pay for all future Subscriptions (and even event costs if you so wish, you will only be charged for the events you are going to attend), hopefully taking the pain out of trying to remember they are due. Even if you were to pre-authorise all Subscriptions to be taken in this way, any payments taken through this method will always be preceded by an email from us letting you know when and how much will be charged, along with giving you the opportunity to cancel the payment.

For both of the above you will receive invitation emails from us ([cubs@14thkingslynn.co.uk](mailto:cubs@14thkingslynn.co.uk)) once you have been added to the system, one of the first things to do is log in and double check your cub's details.

## Contact Details

Email: [cubs@14thkingslynn.co.uk](mailto:cubs@14thkingslynn.co.uk)

Phone: 07775 299604

Website: [www.14thkingslynn.co.uk](http://www.14thkingslynn.co.uk)

Twitter: @14thkingslynn

Facebook: [www.facebook.com/14thkingslynn](http://www.facebook.com/14thkingslynn)

It is helpful if you can let us know if your child won't be attending a meeting / activity (for example, if they are poorly).

If there is anything else you want to know please ask us at a meeting or alternatively you can use any of the methods above.

*Akela*



**Registration Form**

Child's Full Name: .....

DOB: ..... Religion: .....

Address: .....

.....

.....Post Code: .....

Telephone Number: .....

Mobile Number: .....

Parents/Guardians' Name: .....

Email Address: .....

(only state if you are prepared for us to contact you using it)

School: .....

Emergency Contact: .....

(eg. Grandparents, Aunts & Uncles, Neighbours, etc)

Emergency Contact Address: .....

.....

Emergency Number: .....

GP Name: ..... NHS Number: .....

GP Surgery Address:.....

Phone Number: .....

Additional Needs (eg Illnesses, disabilities, allergies, medication, dietary, etc):

.....  
.....  
.....

Please Circle: Asian      Black    Mixed    White    Other

This information is required for Scout Headquarters Census completed in January of every year.

The Scout Movement in the UK is a membership organization. To enable it to operate and communicate with its members, it is necessary to maintain records about them. Information held in our Scout Group maybe shared from time to time within Scouting, including the Headquarters of the Association. New legislation came into force in March 2000 which covers the protection and processing of personal data. Adults and young people have the same rights under the Data Protection Act 1998. The Act covers both paper and computer based information.

All the information above will only be used in connection with your child's membership of the Scouting Movement in the UK. Please give your consent to this information being stored and used in the way described above by signing below.

I accept that the Scout Group will be keeping the information about my child above for Scouting purposes and give explicit consent to this.

Signed: ..... Date: .....

I understand that my child's photograph may be taken on organized Scouting events and promotions.

Signed: ..... Date: .....

\*please delete where appropriate.

# Gift Aid Declaration

*giftaid it*

Name of charity: **THE SCOUT ASSOCIATION**

Please treat as Gift Aid donations:

- The enclosed gift of £ \_\_\_\_\_ OR
- All gifts of money that I make today and in the future as Gift Aid donations OR
- All gifts of money that I have made in the past four years and all future gifts of money that I make from the date of this declaration as Gift Aid donations.
- ✓ *Please tick the appropriate box*

## Donor's details

Title: \_\_\_\_\_ Initial(s): \_\_\_\_\_ Surname: \_\_\_\_\_

\_\_\_\_\_

Home address:

\_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs), that I donate to, will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

### Please notify The Scout Association if you:

1. Want to cancel this declaration.
2. Change your name or home address.
3. No longer pay sufficient tax on your income and/or capital gains.

If you pay income tax at the higher rate, you must include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you.

*The Scout Association Gilwell Park Chingford London E4 7QW T: +44(0)20 8433 7100  
Registered Charity numbers 306101 (England and Wales) and SC038437 (Scotland)*

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